



## **GUIDELINES FOR TREE REMOVAL PERMITS**

### **When is a Tree Removal Permit necessary?**

A Tree Removal Permit is required for the removal of any tree 6 inches or greater in diameter (measured 4 ½ feet above grade).

Removal of more than ten (10) significant trees requires a Clearing and Grading Permit.

A Tree Removal Permit is not needed for emergency activities, for routine maintenance of trees necessary to maintain the health of cultivated plants, or to contain noxious weeds.

### **How many trees can I remove?**

#### **For Single Family Properties:**

|                                       |                              |
|---------------------------------------|------------------------------|
| Lots up to 10,000 sq. ft:             | 2 significant trees per year |
| Lots 10,001 sq. ft. to 20,000 sq. ft. | 4 significant trees per year |
| Lots 20,001 sq. ft. to 30,000 sq. ft. | 6 significant trees per year |
| Lots 30,001 sq. ft. and greater:      | 8 significant trees per year |

**For all other properties:** the maximum number of trees that may be removed is 5 (five) trees per acre, per year, but only for the purpose of thinning a heavily wooded area where remaining trees may benefit, or for maintaining the site's landscaped areas.

For all permits, hazardous, diseased/unhealthy or dead/dying trees do not count toward the maximum.

**Landmark Trees (trees greater than 30 inches dbh) may not be removed** unless an exception has been applied for and granted. If a property owner wishes to remove a Landmark tree, or remove more trees than allowed based upon the size of the property, a written request for an exception must be submitted with the Tree Removal Permit attached. **To apply for an exception, the following criteria must be addressed:**

- A. The exception is necessary because:
  - (i) There are special circumstances related to the size, shape, topography, location or surroundings of the subject property; or
  - (ii) Strict compliance may jeopardize reasonable use of property
  - (iii) Proposed vegetation removal, replacement, and any mitigating measures proposed are consistent with the purpose and intent of the regulations.
  - (iv) The granting of the exception or standard reduction will not be detrimental to the public welfare of injurious to other property in the vicinity.
- B. If an exception is granted above the maximum removal allowance, tree replacement shall be at a minimum of three (3) trees for each significant tree removed.
- C. Proposed tree removal, replacement, and any mitigation proposed, are consistent with the purpose and intent of the regulations.

### **Is Tree Replacement Required?**

The City of Redmond requires that every significant tree removed will be replaced by one tree. Tree replacement must take place on-site; otherwise, a fee in lieu of replacement must be paid to the City. Replacement trees should be a species native to the area. Replacement trees are not required for dead, diseased, dying or otherwise hazardous trees.

### **How Do I obtain approval for Tree Removal?**

Fill out the Tree Removal Permit Application Form attached and return it to the Permit Center for staff review. Fees for commercial/multi-family tree removal permits shall be \$50 per acre (area of disturbance rounded up to the nearest acre is used to calculate fee) plus a 3% technology surcharge fee (rounded down to the nearest nickel). For one acre or less of disturbance, the total fee is \$51.50.



# SINGLE-FAMILY

## TREE REMOVAL PERMIT APPLICATION FORM

|                                  |                        |
|----------------------------------|------------------------|
| <b>Staff Use: Permit Number:</b> | <b>Date Submitted:</b> |
|----------------------------------|------------------------|

**I. Application Requirements - To be submitted with Tree Removal Permit Application.**

- A. **Photos** of the trees proposed for removal are required if :1) the number of trees proposed for removal exceeds the number allowed, 2) removal of a landmark tree is proposed, or 3) the tree is unhealthy, diseased or dying.
- B. **A sketch of the property is required**, with a north arrow, showing the following information:
  - 1. General location of existing structures.
  - 2. Location of trees proposed for removal. Each tree shall be numbered and shall correspond to the numbered list below.
  - 3. General location of replacement trees, if required.
- C. If a landmark tree is proposed for removal, the applicant must provide a written request for exception, addressing the criteria outlined in RCDG Section 20D.80.20-090, Exceptions (see front cover sheet). An arborist report shall also be required.

**II. Application Information - To be filled out by property owner.**

Name \_\_\_\_\_ Address of property owner \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Address of subject site \_\_\_\_\_  
 Tax Lot Number \_\_\_\_\_ Size (square feet) of subject property \_\_\_\_\_  
 Location of trees (front yard, rear yard etc) \_\_\_\_\_

The following trees are proposed for removal:

| Diameter of tree<br>4.5 feet above<br>grade (DBH) | Species of<br>Tree | ✓ if tree is<br>unhealthy or<br>hazardous | ✓ if tree is within a<br>critical area (wetlands,<br>steep slopes, etc) | ✓ if tree is within a native growth<br>protection easement |
|---------------------------------------------------|--------------------|-------------------------------------------|-------------------------------------------------------------------------|------------------------------------------------------------|
| 1.                                                |                    |                                           |                                                                         |                                                            |
| 2.                                                |                    |                                           |                                                                         |                                                            |
| 3.                                                |                    |                                           |                                                                         |                                                            |
| 4.                                                |                    |                                           |                                                                         |                                                            |
| 5.                                                |                    |                                           |                                                                         |                                                            |
| 6.                                                |                    |                                           |                                                                         |                                                            |
| 7.                                                |                    |                                           |                                                                         |                                                            |
| 8.                                                |                    |                                           |                                                                         |                                                            |
| 9.                                                |                    |                                           |                                                                         |                                                            |
| 10.                                               |                    |                                           |                                                                         |                                                            |

Removal of more than 10 trees 6" or greater in diameter requires submittal of a Clearing and Grading Permit

Replacement trees are proposed as follows (include size and species of each tree to be planted):

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By my signature, I certify that I am authorized to file this application as, or on behalf of, the property owner.

|                          |       |
|--------------------------|-------|
| _____                    | _____ |
| Property Owner Signature | Date  |